

**COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Meeting**  
September 13, 2021

**RATIFICATION OF VACCINE/TESTING MANDATE**

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<b>Status:</b>	<b>Action</b>
Presented by:	Brent Calvin, Ed.D. Superintendent/President

**Issue**

Approximately half of the districts in the California Community Colleges system (including Kern and State Center) are requiring vaccinations of employees and/or students, some with, and others without, a weekly testing option for the unvaccinated. In addition, all K-12 districts in the state are required to test unvaccinated employees starting October 15. While indoor masking and HVAC systems are effective in combatting the spread of COVID, further safeguards are now required.

Effective the week of September 13, a vaccine mandate will be instituted for all employees with the option to test weekly as an alternative. Employees are required to provide their vaccination status and appropriate documentation to Human Resources. Vaccinated employees are exempt from further testing. Unvaccinated employees who currently work on District property will be required to test weekly as described in the attached mandate.

**Recommended Action**

It is recommended the Board ratify the Vaccine/Testing Mandate for College of the Sequoias employees effective September 13, 2021.

## EMPLOYEE VACCINATION/TESTING MANDATE

Effective the week of Monday, September 13, the District will institute a vaccine mandate for employees with the option to test weekly as an alternative. The first step in this process is for all employees to follow this [link to a Sharepoint survey](#) monitored by Human Resources and provide your vaccination status and appropriate documentation by the end of the business day, next Friday, September 3. If you are vaccinated, you will upload a picture of your card. Vaccinated employees will be exempt from further testing. Unvaccinated employees who currently work on a District property will be required to test weekly as described below.

**Unvaccinated Visalia Campus employees** will be tested each Tuesday between 8:00 am and 12:00 pm in Porter Fieldhouse. Please check-in at the southeast entrance. Staff members shall work with their supervisor to identify the best time to be tested. Each employee shall be handed a test kit and shown how it is to be administered. Once done, the employee will hand the test back to the health attendant and will be free to return to work. The employee will be called within 60 minutes in the event of a positive test.

**Unvaccinated Tulare Center employees (including the Downtown Annex)** will be tested each Tuesday between 8:00 am and 12:00 pm in Health Center in Building A. Staff members shall work with their supervisor to identify the best time to be tested. Each employee shall be handed a test kit and shown how it is to be administered. Once done, the employee will hand the test back to the health attendant and will be free to return to work. The employee will be called within 60 minutes in the event of a positive test.

**Unvaccinated Hanford Center employees** will be tested each Monday between 8:00 am and 12:00 pm in Health Center in the Educational Center. Staff members shall work with their supervisor to identify the best time to be tested. Each employee shall be handed a test kit and shown how it is to be administered. Once done, the employee will hand the test back to the health attendant and will be free to return to work. The employee will be called within 60 minutes in the event of a positive test.

**Unvaccinated Part-time employees (including adjunct instructors, contract employees, and seasonal employees)** who are subject to this protocol but not scheduled to work on a campus on the day we are conducting tests will be paid to come test during that time. Those with work or family obligations should work out an alternative with their supervisor.

**PLEASE NOTE:** *We will not call every individual who tests.* Only those testing positive will be called. All unvaccinated employees going through the surveillance testing protocols are required to go to this [link](#) and document that they took their test by the end of that business day. For quick and easy access on a weekly basis, the survey links for those being tested have also been added to our COVID-19 webpage found [here](#).

Thank you for your cooperation and continued commitment to keeping one another safe.